

DRAFT

Town of New Boston Selectmen's Meeting May 20, 2013

<u>PRESENT:</u>	Rodney Towne	Selectman
	Dwight Lovejoy	Selectman
	Christine Quirk	Selectman
	Peter Flynn	Town Administrator

5:45 PM Request for non-public session per RSA 91-A: 3, II, (a) Personnel

Brandy Mitroff, Planning Coordinator Nic Strong, Planning Board Chairman Stu Lewin, Police Chief James Brace, Fire Chief Dan MacDonald, Donald Lyons and Danny and Jess Aucoin from Danny's Automotive were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Dwight moved to approve the consent agenda. Rodney seconded the motion. All were in favor. 3-0 The consent agenda contained the following Committee reappointments: Kimberly Colbert-Finance Committee, and Thomas Morgan-Conservation Commission. Also, the official signed document proclaiming the name change from the Lyndeborough Road Bridge to the Lee Murray Bridge.

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Nicola Strong and Stu Lewin-Planning Dept. Coordinator-Update on Planning Activities: Planning Coordinator Nic Strong and Planning Board Chairman Stu Lewin were present to update the Selectmen on Planning Department activities. Nic updated the status of active subdivisions. Planning Board goals for the year and how they plan to accomplish them were reviewed.

Item 2: Ed Hunter-Update on Building Department Issues: Code Enforcement Officer Ed Hunter was not present.

Item 3: Dan MacDonald-Updates on Fire Department and Emergency Management: Fire Chief Dan MacDonald was present to meet with the Selectmen to update them on Fire Department and Emergency Management activities as follows:

- Londonderry truck acquisition: Londonderry is ready to sell the Fire Truck to New Boston as approved in the Warrant Article. It will be available to New Boston tomorrow.

The Fire Department plans to get the check from the town tomorrow and move the truck to Hilltop Station tomorrow night.

- Forestry 3 truck was planned for sale but the Highway Department is interested in using it and will work it out with the Selectmen.
- The Fire Department will now have a web page accessible through the town web site.
- Resource/TARP/recruit program is going well. Russ Boland is doing a great job managing the program.
- The Department is managing underbudget. Revenue from the ambulance billing is on target.
- Planning for the new fire station was on hold but the Fire Department planning group will have something ready by the end of the year.
- The Department may need to add more hours of administrative support and will keep the Selectmen updated by the end of the year.
- There will be a change of command at the Air Force Tracking Station at the end of June. The Selectmen are invited to the ceremony.
- The Handtub is stored at the Fire Department but is town property. Insurance coverage is an issue. Dan will write to the Selectmen for their consideration on this matter.
- Dan and Police Chief Jim Brace have been meeting regularly with the school. They presented to the staff last month on emergency preparedness. The school is getting panic alarms and security upgrades. Principal Jude Chauvette and the Emergency Management team are making good progress.
- The town is planning to implement Code Red beginning in June. CERT will be involved in helping residents sign up.
- The Department has good, involved volunteers.
- The new thermal imager came in last week. Training is done and it works very well.

Item 4: Police Chief James Brace-Discussion re: personnel and cruisers: Police Chief James Brace was present to meet with the Selectmen to discuss activities at the Police Department as follows:

- Two part time per diem officers are proposed to add to the Police Department personnel. Steven Case and Alexandra Nelson. Rodney moved to accept the Chief's request to appoint Steven Case and Alexandra Nelson as part time per diem officers. Dwight seconded the motion. All were in favor. 3-0. Both were submitted to the part time Police Academy.
- The 'revolving fund' was discussed as is planned for use to purchase cruisers. Jim proposed expending up to but not more than \$15,000 toward the purchase of a cruiser or cruisers. With trades of current police vehicles the town could get two police rated vehicles with the Explorers as backup vehicles. A budget spreadsheet was reviewed. The department has had ongoing details lately with the PSHN/Asplundh project. Rodney moved to authorize the expenditure of not more than \$15,000 from the detail revolving account for police cruiser lease. Dwight seconded the motion. All were in favor. 3-0
- DARE Graduation is May 31 at 8:15 AM at NBCS.
- The Police Department Open House is June 22 1:00-3:00 PM.

D. OLD BUSINESS:

Item 5: Third Reading-Town's Towing Policy (Continued discussion and possible adoption): Three quotes were evaluated to revise the policy. The revisions and fee schedule adjustments were reviewed. Further changes were discussed including the following:

- Page 5 under "Response to Call for Service" number 3, change "respond" to "arrive"
- Page 5 add a bullet 6 to clarify that hourly rate begins at arrival on scene and ends when vehicle is dropped off and they have returned to their shop
- Page 10; revise the portion that states the New Boston towing rates need to be posted on the building.

Don Lyons asked about disposal of hazardous waste on scene as buckets and shovel are suggested. He noted the manner the state police handles this and Jim will take it up with them. Peter will verify the commercial hazardous waste disposal policy with Transfer Station Manager Gerry Cornett. Danny noted the general assistance rates seem low. Jim plans to revisit the policy in 12 months to make sure it is working. A meeting between Jim and the towing companies the town uses will be scheduled in June to review rotation list management. Rodney moved to adopt the Towing policy with the changes made tonight effective July 1, 2013. Dwight seconded the motion. All were in favor. 3-0

Item 6: Competitive Electric Power Supplier-Contract recommendations-Peter Flynn:

Goffstown's Selectmen have reviewed this information and instructed their Town Administrator to work on the numbers further. Peter also requests a couple more weeks to work on this for New Boston. The Selectmen authorized the Town Administrator to further negotiate with electric companies and discuss this again at the next Selectmen's meeting.

Item 7: Approval of the Minutes of May 6, 2013: The Selectmen reviewed the minutes of May 6, 2013. Dwight moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

None.

F. OTHER BUSINESS:

Item 8: Town Administrator's Report:

1. Twin Bridge Property Deed Acceptance: The Selectmen delayed signing the agreement until the signs are posted.
2. Riverdale Road Bridge Engineering Update: Peter and the Road Agent have been speaking with Nancy Mayville from NH DOT and Engineers Hoyle Tanner to increase the state contribution for extra work caused by the steel beam approach recommended by the Road Agent.
3. Comcast Cable Contract Renewal: Nothing new.
4. Foistner Letter to Town Administrator: Town Attorney Bill Drescher is composing a letter of response.
5. LaPenn Correspondence: Letter of acknowledgement sent to Mr. LaPenn.

Item 9: Selectmen's Reports:

United States flags were put up around town and look good.

Christine reported on the May 14 Planning Board meeting as follows:

- A public hearing on the landscaping and garden center was held where the plan was accepted as complete. Craig Heafield will send an “as built” when the area is complete.
- A sitewalk is scheduled for Wednesday for the assisted living facility proposed at the old Wildwood Campground.
- Sizemore Truck and Auto proposed an office building on the property. A site plan review may be needed.

Public Forum:

None.

ADJOURNMENT: Dwight made a motion to adjourn the meeting at 7:26 PM. Rodney seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien